

**CALCASIEU PARISH PUBLIC LIBRARY
BOARD OF CONTROL
AGENDA**

301 W. Claude Street

January 19, 2012

10:30 a.m.

Call to Order – Mrs. Joyce Buttross – President
Invocation – Mr. Brent Cating
Pledge of Allegiance – Mr. Zaunbrecher

Passing of gavel – New President

Introduction of Speaker – Mr. Zaunbrecher

- Mrs. Jennifer Wallace

Adoption of the Agenda

Public Comments of items on agenda

**MOTION TO AMEND THE MOTION THAT WAS ADOPTED ON OCTOBER 20, 2011, TO
ACCEPT THE SLATE OF OFFICERS FOR THE 2012-2013 YEAR OF THE BOARD OF
CONTROL AND TO NAME THE LIBRARY DIRECTOR AS SECRETARY.**

Committee assignments

Approval of Minutes and R

Reports:

- a. Minutes of the Personnel Committee – December 15, 2011
- b. Minutes of the Board of Control – December 15, 2011
- c. Minutes of Search Committee – January 17, 2012

Director's Report/ Financial Report

Division Heads Report

Committee Reports/Upcoming Meetings:

- Search Committee – Mr. Zaunbrecher

Old Business

- a. Job descriptions for employees - Personnel
- b. Projectors – Mrs. Dupuis/Mrs. Gharst
- c. Fiscal policy – Mr. Cating
- d. Ad Hoc committee – Mr. Zaunbrecher
- e. Grants and Gifts – Mrs. Khoury

New Business

- a. Vacation accrual for staff – Mr. Zaunbrecher
- b. HR clarification of policy addition – Mr. Zaunbrecher
- c. State ethics training for Board and staff – Mrs. Gharst
- d. Director's contract – Mr. Cating & Mr. Washington

Suggestions for future agenda items:

Announcements/Board Round Table

Adjournment

Next two Board Meetings: February 16, 2012 and March 15, 2012