

**Calcasieu Parish Public Library  
BOARD OF CONTROL  
PERSONNEL COMMITTEE MINUTES**

301 W. Claude Street

July 12, 2017

3:00 p.m.

The Personnel Committee of the Calcasieu Parish Public Library BOARD OF CONTROL met on Wednesday, July 12, 2017 at 3:16 p.m. at the Central Library. Mrs. Willie Mount, Chairman, presided.

Present  
Mrs. Willie Mount - Chairman  
Mr. Paul Arnold - President  
Dr. Dale Schanz  
Ms. Alice Danclar

Absent  
Mrs. Laura Richardson

Also: Ms. Marjorie Harrison, Library Director; Mrs. Peggy Dupuis, Business Manager; Mrs. Pamela B. Edwards, Associate Librarian, Public Services; Ms. Cathy Frank, Recorder.

Call to order: Mrs. Mount, Chairman

**Adoption** of the Agenda:

**No member of the public made a comment.**

**BY GENERAL CONSENSUS, THE AGENDA WAS ADOPTED.**

**Proposed** Cost of Living Adjustment

Ms. Harrison presented data from Consumer Price Index report; Yearly comparison of salary increases; and projected cost for COLAs. It is projected that the library will maintain approximately the same revenue as last year.

**No member of the public made a comment.**

**A MOTION WAS MADE BY MS. ALICE DANCLAR AND SECONDED BY DR. DALE SCHANZ, TO RECOMMEND TO THE FINANCE COMMITTEE A COST OF LIVING ADJUSTMENT OF FIVE PERCENT (5%) TO ALL LIBRARY EMPLOYEES. THE MOTION CARRIED UNANIMOUSLY.**

**No member of the public made a comment.**

**A MOTION WAS MADE BY MRS. WILLIE MOUNT AND SECONDED BY MS. ALICE DANCLAR, TO GO INTO EXECUTIVE SESSION PURSUANT TO LOUISIANA REVISED STATUTE §42:17(A)(1) TO DISCUSS DIRECTOR'S EVALUATION. THE MOTION CARRIED UNANIMOUSLY.**

Executive Session began at 3:30 p.m.

**No member of the public made a comment.**

**A MOTION WAS MADE BY DR. DALE SCHANZ AND SECONDED BY MS. ALICE DANCLAR, TO RE-CONVENE IN REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.**

Regular Session re-convened at 3:45 p.m.

**No member of the public made a comment.**

**A MOTION WAS MADE BY MRS. WILLIE MOUNT ON BEHALF OF THE PERSONNEL COMMITTEE TO RECOMMEND TO THE FINANCE COMMITTEE A COST OF LIVING INCREASE OF FIVE PERCENT (5%) FOR THE DIRECTOR, MS. MARJORIE HARRISON.**

**No member of the public made a comment.**

**A MOTION WAS MADE BY DR. DALE SCHANZ AND SECONDED BY MS. ALICE DANCLAR, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.**

The meeting adjourned at 3:55 p.m.

Approved:

Ms. Marjorie Harrison, Secretary