

**Calcasieu Parish Public Library
BOARD OF CONTROL
BUILDINGS AND PROPERTIES COMMITTEE**

301 West Claude Street

April 27, 2017

10:00 a.m.

The Board of Control of the Calcasieu Parish Public Library met on Thursday, April 27, 2017 at 9:57 a.m. at the Central Library. Mr. Tony Zaunbrecher, Chairman, presided.

Present

Mr. Paul Arnold, President
Mr. Anthony Zaunbrecher, Chairman
Mr. Brent Cating
Ms. Amanda White

Absent

Mrs. Willie Mount

Also, Ms. Marjorie Harrison, Director; Mrs. Pamela Edwards, Associate Librarian for Public Services; Mr. David Comeaux, Facilities Manager; Ms. Cathy Frank, Recorder.

Call to Order – Mr. Zaunbrecher

- **Capital Projects Reserve Fund**

The Buildings and Properties Committee made a recommendation to use the Police Jury’s contract with Landscape Management Services, Inc., and to accept the bid of \$13,175.50 from Landscape Management Services to do a one-time cleanup at the Central library. The total cost of \$13,175.50 will come out of the existing budget. After doing a cost comparison, the committee decided that it would be more cost effective to change from CARC (Calcasieu Association of Retarded Citizens) to Landscape Management Services whose proposal cost less and offers more. The director will give CARC a 30-day notice and contract with Landscape Management Services for future landscaping services at all libraries.

- **Recommendation for Capital Improvements**

No member of the public made a comment.

A MOTION WAS MADE BY MR. BRENT CATING AND SECONDED BY MS. AMANDA WHITE, TO RECOMMEND TO THE FULL BOARD TO PROCEED WITH SEEKING BIDS FOR THE PROCUREMENT OF SECURITY CAMERA UPGRADES AND NEW ROOFS FOR THE SULPHUR REGIONAL LIBRARY, AND THE CENTRAL LIBRARY. THE COST WILL BE APPROXIMATELY \$550,000.00. THE MOTION CARRIED UNANIMOUSLY.

The committee is in the process of organizing meetings in DeQuincy, Vinton, and Iowa regarding future library needs; various committee members along with the director are working on setting these meetings up.

Anything else to come before the committee – None

Adjournment

No member of the public made a comment.

A MOTION WAS MADE BY MR. BRENT CATING AND SECONDED BY MS. AMANDA WHITE, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

The meeting adjourned at 11:20 p.m.

Approved:

Ms. Marjorie Harrison